



Admission Policy

It is our intention to make our nursery genuinely accessible to children and families from all sections of the local community. In order to accomplish this, we will:

- Ensure that the existence of the nursery is known in our local community.
- Arrange our waiting list by required date of entry and then date of registration. Special circumstances will be considered on a case by case basis.
- Keep a place vacant, if this is financially viable, in order to accommodate emergency admissions.
- Take admissions at the beginning of autumn and spring terms, September and January. However, should the nursery reach capacity resulting in no admissions for the forthcoming term parents will be notified and given preference for the next term.
- Monitor the gender and ethnic background of children joining the group to ensure that no accidental discrimination is taking place.
- Offer full EYFE funding for the over threes, on sessions subject to availability. We also accept FEET funded children again subject to availability.
- In addition, we offer up to 24 hours of the 30 hours free funding to children aged 3 and 4 years whose parents meet the government requirements and receive an acceptance code, subject to availability.
- On Admission to the nursery all parents must complete the admission form and emergency treatment forms otherwise children will be unable to attend.