



## **Supervision of Students and Volunteers Policy**

Bear Hugs Nursery provides equal opportunities for any volunteer helpers and students wishing to work at the Nursery.

All parents/guardians/carers of our Nursery's children are invited and encouraged to help at a Nursery session on a regular basis or when they can. They cannot bring any other child with them (whatever age) into Nursery during this time.

Students from local schools and colleges are welcomed at Bear Hugs Nursery to observe or have a regular work placement.

Our strict procedures for accompanying children to the toilet means that no volunteer/student is permitted to be with any child/children in the toilet area unless they are accompanied by a member of the Nursery staff who holds a current enhanced disclosure. Nor will they be left unsupervised with any Nursery child/children anywhere.

The Manager will inform the volunteer/student of these procedures and general housekeeping, i.e. staff toilet location, emergency evacuation procedure, safe lifting methods and storage of personal belongings.

The Room Leader will instruct the volunteer/student at the beginning of session about the activity they will engage in.

If a volunteer works in Bear Hugs Nursery on a regular basis, it will be recommended that they obtain an enhanced disclosure.